# Workshop Proposal Form

# The Pathways to Prevention Program

Please fill out the form below to submit a topic for a Pathways to Prevention (P2P) workshop. Workshop proposal forms should be submitted to NIHP2P@mail.nih.gov and will be reviewed by the Office of Disease Prevention (ODP) on a rolling basis. Proposal submissions should not exceed seven pages.

## Contact Information

**First Name:**

**Last Name:**

**Title:**

**Phone Number:**

**Email Address:**

**Organization:**

**Organization Website:**

## Topic Description

1. Provide an overview of the scientific issue.
2. Describe the disease prevention and public health importance (include severity of the problem, populations at risk, economic burden, and its cross-cutting relevance to a variety of stakeholders). The issue must have a disease prevention focus, and the ODP is most interested in topics that may lead to primary and secondary disease prevention research strategies.
3. Describe the topic’s incomplete or underdeveloped research, methodological and scientific weaknesses, and research gaps that may exist.
4. What are the 4–5 key topic questions to be addressed during the workshop?
5. List any recent and related systematic evidence reviews that may have addressed any of the key questions (within the past 5 years). Please include evidence reviews that are closely related to the key questions but might have had a different focus or set of questions.
6. Describe the base of scientific information that addresses the key topic questions. Please include any current research that would inform the topic.
7. Include a high-level portfolio summary of your Institutes, Centers, and Offices’ (IC’s) current funding on the proposed topic. The summary should include active grants, Funding Opportunity Announcements, contracts, other funding mechanisms, or other current activities (i.e., planned conferences). The portfolio summary will be used to develop a portfolio analysis framework relevant to the workshop topic.

## Support of the Pathways to Prevention Process, Dissemination, and Implementation of Findings

1. Describe your organization’s willingness to commit the necessary time to engage in pre-workshop planning and post-workshop dissemination and implementation activities.
	1. Has your IC’s Leadership reviewed the proposal, confirmed agency support and approved staff participation with the P2P workshop program?
2. Describe broader community (e.g., professional societies, advocacy organizations) awareness of the issue and interest in disseminating and implementing report findings.
3. Please indicate other National Institutes of Health ICs that you intend to collaborate with on this workshop.
4. Please designate a backup staff member from your IC who can support the P2P workshop from pre-workshop planning to post-workshop dissemination and implementation processes.